

# Volunteering at the Clive Public Library

We are happy you are interested in volunteering with the Clive Public Library. We offer several different options in volunteering to meet different short and long term volunteering needs.

Volunteers help us with the following tasks:

## **Organizing carts/Shelf Reading/shifting books-**

These activities require some physical stamina and a wide range of motion: sitting, Lifting, bending and reaching.

## **Office duties-**

A wide range of duties fall under this category: cleaning, art projects, craft prep, Organizing, promotional material prep, shredding, assisting with weeding library Materials, etc.

## **Assisting with Misc. Library Programs-**

As an assistant you may be asked to set up, take down, assist  
With crafts/games/etc./ take attendance, serve food/drink, and be in costume character  
Or just be present as an extra person to help keep the event running smoothly. You  
Will work side by side with the library staff.

## **Special Projects-**

We will tap into any or your unique talents/passions to contribute any part of a  
Special project such as planning, launching, and completion.