



City of Clive
 1900 NW 114th Street
 Clive, Iowa 50325
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 Web: www.cityofclive.com

CONSUMER FIREWORKS RETAIL SALES PERMIT APPLICATION

This application must be received by the City of Clive no later than 30 days prior to the date in which retail sales are proposed

Application Type: **Class 1 & 2 Sales** (property must be zoned industrial M1 or M2)
 Class 2 Sales Only (property must be zoned industrial M1, M2, or C1-5)

Site Address: _____

Type of structure where sales will occur: Building Tent¹ Stand²

¹ Tents greater than 200 s.f., a certificate of flame resistance must accompany this application.
² A stand is considered a temporary structure where at no time the public physically enters the structure.

Application for Sales Period (Check One)

- June 1 – July 8
 (Permanent Structures Only)
- June 13 – July 8
 (Temporary Structures)
- December 10 – January 3

Fee Schedule: Fireworks Sales Permit Fee.....\$0
 Zoning Compliance Review (permanent structures)\$0
 Temporary Site Plan Fee (temporary structures).....**\$30.00, due with application**

Total square footage of structure where retail fireworks are displayed and sold to the public: _____ sq. ft.

Total square footage of area designated for retail display of fireworks to be sold to the public: _____ sq. ft.

Where will product be stored when not open for sales? _____

Parking Requirement: A minimum requirement of 10 paved parking spaces must be available, per every 1,000 square feet of gross floor area used for consumer firework sales.

SECTION A – CONTACT INFORMATION

Business Name: _____

Owner/Applicant Name: _____

Permanent Business Address: _____

City: _____ **State:** _____ **Zip:** _____

Phone: _____ **Mobile Phone:** _____

Email: _____

SECTION B – SUBMITTAL REQUIREMENTS AND FEES

Please be certain that all required documentation as described below is included with your submission of this application. Incomplete applications and applications that do not include required documentation, will be returned to the applicant without consideration.

- _____ Copy of State License issued by the Iowa State Fire Marshal.
- _____ A site plan of the location where sales are requested. Please show tent or temporary structure and/or existing structure (if applicable), parking and access points, etc. in relation to the proposed sales area.
- _____ A building or structure floor plan that identifies the location and s.f. of fireworks sales area.
- _____ A certificate of flame resistance if utilizing a tent over 200 s.f.
- _____ Except where the person is the owner of the property, a copy of a lease agreement or letter of approval from the property owner of the location where sales are requested.
- _____ Proof of liability insurance separate from the building property insurance in amounts required under state law and administrative rules.
- _____ \$30 Temporary Site Plan fee if applicable (temporary structures only).

Consumer Fireworks Retail Sales Permit Application

SECTION C - ACKNOWLEDGEMENTS

PLEASE READ AND INITIAL

_____ I hereby acknowledge that I have read this application and state that the above information is correct. I agree to not begin consumer fireworks sales until this application is approved and a final inspection conducted. I also agree to comply with the applicable laws of the State of Iowa and the City of Clive Municipal Code. Any violation of the above noted terms will cause for immediate revocation of this permit.

Applicant's Signature

Date

Applicant's Printed Name

Contact Phone Number

Office Use Only

Date Application Received: _____

Date of P&Z Review: _____

Reviewed By: _____

Approved (forward to Building Dept.)

Not Approved (forward to City Clerk) Reason(s) _____

Date of Building Dept. Review: _____

Reviewed By: _____

Approved (forward to Fire Marshal)

Not Approved (forward to City Clerk) Reason(s) _____

Date of Fire Dept. Site Inspection: _____

Reviewed By: _____

Approved (forward to City Clerk)

Not Approved (forward to City Clerk) Reason(s) _____

Clive Fireworks Permit #: _____ IA Fireworks License #: _____