



CITY OF CLIVE
 1900 NW 114th Street
 Clive, IA 50325-7077
 Phone (515)223-6221
 Fax (515) 457-3091

**APPLICATION FOR
 DEVELOPMENT REVIEW
 REZONING**

DATE SUBMITTED

PROJECT TITLE

APPLICANT INFORMATION

APPLICANT NAME	ADDRESS
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ADDRESS	LOT #	SUBDIVISION
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CITY, STATE, ZIP

PHONE

FAX

E-MAIL ADDRESS

Acceptance of Applicant

I, the undersigned, certify that the information on this application to the best of my knowledge, is true and correct. I further certify that I have a legal interest in the property in question, and/or that I am legally able to represent all other persons or entities with interest in this property.

In addition to the application fee, I understand I am responsible for all development review costs invoiced on a Monthly basis for services performed by City staff or City consultants on my behalf.

Print Applicant's Name

Applicant's Signature

Date

Please provide seven folded copies (24"x36" maximum) of all plans. In addition, a digital copy (.pdf format preferred) of all plan sheets shall be provided.

In order for a submittal to be determined as complete, the following basic information should be provided:

	Submitted	Accepted
Rezoning Sketch	<input type="checkbox"/>	<input type="checkbox"/>
Rezoning Petition	<input type="checkbox"/>	<input type="checkbox"/>
Consent Petition	<input type="checkbox"/>	<input type="checkbox"/>
Concept / Development Plan	<input type="checkbox"/>	<input type="checkbox"/>

For additional detail on the type of information necessary for each of the items above can be found on the back of this form or by contacting the Community Development Department.

DEVELOPMENT TEAM

Project Manager

Address

Phone	Fax
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E-Mail Address

Attorney/Other

Address

Phone	Fax
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E-Mail Address

Additional Information:

Application Approval

Approved

Denied

Planner or Authorized Representative

Date

REZONING SUBMITTAL REQUIREMENTS FOR DEVELOPMENT REVIEW

The complexity of the proposed construction will dictate whether all of the items below are needed for a complete submittal. If there are any questions as to which items are needed, please contact the Community Development Department prior to submitting.

Rezoning Sketch - The proposed site to be rezoned should be accurately shown including a metes and bounds description (inclusive of ½ of the adjoining right-of-way). All properties within 500-feet of the proposed site should be shown on the sketch (property lines, property information, property owner information). A boundary line (310-feet from the outer edge of the proposed rezoning) should be included on the sketch and a table indicating the land area by property within the boundary must be provided.

Rezoning Petition - A rezoning petition, signed by the property owner, must be provided with the initial submittal.

Consent Petition- Consent petitions, signed by the property owners, must be provided with the initial submittal. The consent petitions must represent 50.1% of the land within the 310-foot boundary.

Concept/Development Plan - A conceptual plan or development plan shall be included with the request for rezoning. The conceptual plan should provided adequate information to explain the intended development pattern and general site characteristics anticipated on the proposed site. The conceptual plan does not need to be as detailed as a Preliminary Plat, however, it is suggested that the framework for a Preliminary Plat should be used for reference in preparing the conceptual plan.