



**CITY OF CLIVE**  
 1900 NW 114<sup>th</sup> Street  
 Clive, IA 50325-7077  
 Phone (515)223-6221  
 Fax (515) 457-3091

**APPLICATION FOR  
 DEVELOPMENT REVIEW  
 CONSTRUCTION DRAWINGS**

|                |
|----------------|
| DATE SUBMITTED |
|----------------|

|               |
|---------------|
| PROJECT TITLE |
|---------------|

**APPLICANT INFORMATION**

|                |         |
|----------------|---------|
| APPLICANT NAME | ADDRESS |
|----------------|---------|

|         |       |             |
|---------|-------|-------------|
| ADDRESS | LOT # | SUBDIVISION |
|---------|-------|-------------|

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| CITY, STATE, ZIP |
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| PHONE |
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| FAX |
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| E-MAIL ADDRESS |
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**Acceptance of Applicant**

I, the undersigned, certify that the information on this application to the best of my knowledge, is true and correct. I further certify that I have a legal interest in the property in question, and/or that I am legally able to represent all other persons or entities with interest in this property.

In addition to the application fee, I understand I am responsible for all development review costs invoiced on a Monthly basis for services performed by City staff or City consultants on my behalf.

\_\_\_\_\_

Print Applicant's Name

\_\_\_\_\_

Applicant's Signature

\_\_\_\_\_

Date

Please provide four copies (24"x36" maximum) of all plans and one copy of the project drainage report. In addition, a digital copy (.pdf format preferred) of all plan sheets and drainage report shall be provided.

In order for a submittal to be determined as complete, the following basic information should be provided:

|                 | Submitted                | Accepted                 |
|-----------------|--------------------------|--------------------------|
| Grading Plan    | <input type="checkbox"/> | <input type="checkbox"/> |
| Utility Plans   | <input type="checkbox"/> | <input type="checkbox"/> |
| Roadway Design  | <input type="checkbox"/> | <input type="checkbox"/> |
| Drainage Report | <input type="checkbox"/> | <input type="checkbox"/> |
| Soils Report    | <input type="checkbox"/> | <input type="checkbox"/> |
| Landscape Plan  | <input type="checkbox"/> | <input type="checkbox"/> |
| Lighting Plan   | <input type="checkbox"/> | <input type="checkbox"/> |

**DEVELOPMENT TEAM**

|                        |
|------------------------|
| <b>Project Manager</b> |
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| Address |
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| Phone | Fax |
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| E-Mail Address |
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For additional detail on the type of information necessary for each of the items above can be found on the back of this form or by contacting the Community Development Department.

|                       |
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| <b>Attorney/Other</b> |
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| Address |
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| Phone | Fax |
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| E-Mail Address |
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| Additional Information: |
|-------------------------|

|  |   |
|--|---|
| <p><b>Application Approval</b></p> <p><input type="checkbox"/> <b>Approved</b></p> <p><input type="checkbox"/> <b>Denied</b></p> | <p>_____</p> <p>Planner or Authorized Representative</p> <p>_____</p> <p>Date</p> |
|--|---|

## **CONSTRUCTION DRAWING SUBMITTAL REQUIREMENTS FOR DEVELOPMENT REVIEW**

**The complexity of the proposed construction will dictate whether all of the items below are needed for a complete submittal. If there are any questions as to which items are needed, please contact the Community Development Department prior to submitting.**

**Grading Plan** - Existing and proposed topography should be provided at a maximum interval of 2-feet. Additional spot elevation detail should be provided for finished floor elevations of all structures, retaining walls (top and bottom elevations) and drainage swales with minimum slopes.

**Utility Plan** - Plan and profile of all proposed utilities should be provided. Utilities should be designed in accordance with SUDAS.

**Roadway Plan** - Plan and profile of all proposed streets should be provided. The plans will also need to include pavement details and intersection jointing details.

**Drainage Report** - The project drainage report in accordance with the Iowa Stormwater Management Manual will need to be provided for all new construction projects. The drainage report should include the following: site characteristics, post development analysis, stormwater conveyance, stormwater management and supporting drawings and calculations.

**Soils Report** - A geotechnical soils report should be provided. At a minimum, the report should include information associated with the bearing capacity of the soil within the right-of-way, subsurface drainage characteristics and pavement determination. If the site has unusual conditions such as significant cut/fills or slope stability concerns, additional information may be required.

**Lighting Plan** - If the project includes an extension of Berkshire Parkway and/or Boston Parkway, a lighting plan should be provided. The plans should include layout of the proposed fixtures, conduit and equipment (relationship between the proposed lighting and utilities should be demonstrated). Additionally, the plans should include a wiring schedule. Cutsheets of the fixtures and equipment should be provided.

**Landscaping Plan** - If the project includes an extension of Berkshire Parkway and/or Boston Parkway, a landscaping plan should be provided. The plan should include the layout of proposed streetscaping features (street trees, sidewalk/trails and streetlights). The location of the street trees and sidewalk/trail should have adequate dimensioning to allow a homebuilder to construct the improvements without scaling. A planting schedule (size and type) should also be included.