



CITY OF CLIVE
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2017 CHECKLIST FOR ADDITION/REMODEL TO SINGLE FAMILY DWELLINGS AND DUPLEXES

BUILDING ADDRESS
OWNER'S NAME

The following plans and documents are required to be submitted, reviewed and approved prior to the issuance of a building permit. Please ensure details on reverse side are completed prior to submission.

- Building Permit Application
- Builder's Acknowledgement
- Completed energy worksheet **OR**
- Scope of work from 3rd Party Inspection Provider

SITE PLAN

A single sheet site plan must include the following:

- Building setbacks (front, rear and sides)
- Building dimensions
- Easement locations
- Site grading (including street elevation, garage floor elevation and basement floor elevation)
- Minimum Protection Elevations, if applicable
- Deck and patio locations
- Proposed grading
- Other
 - Opening to existing structure information
 - Electrical, mechanical and plumbing information
 - Window and door information

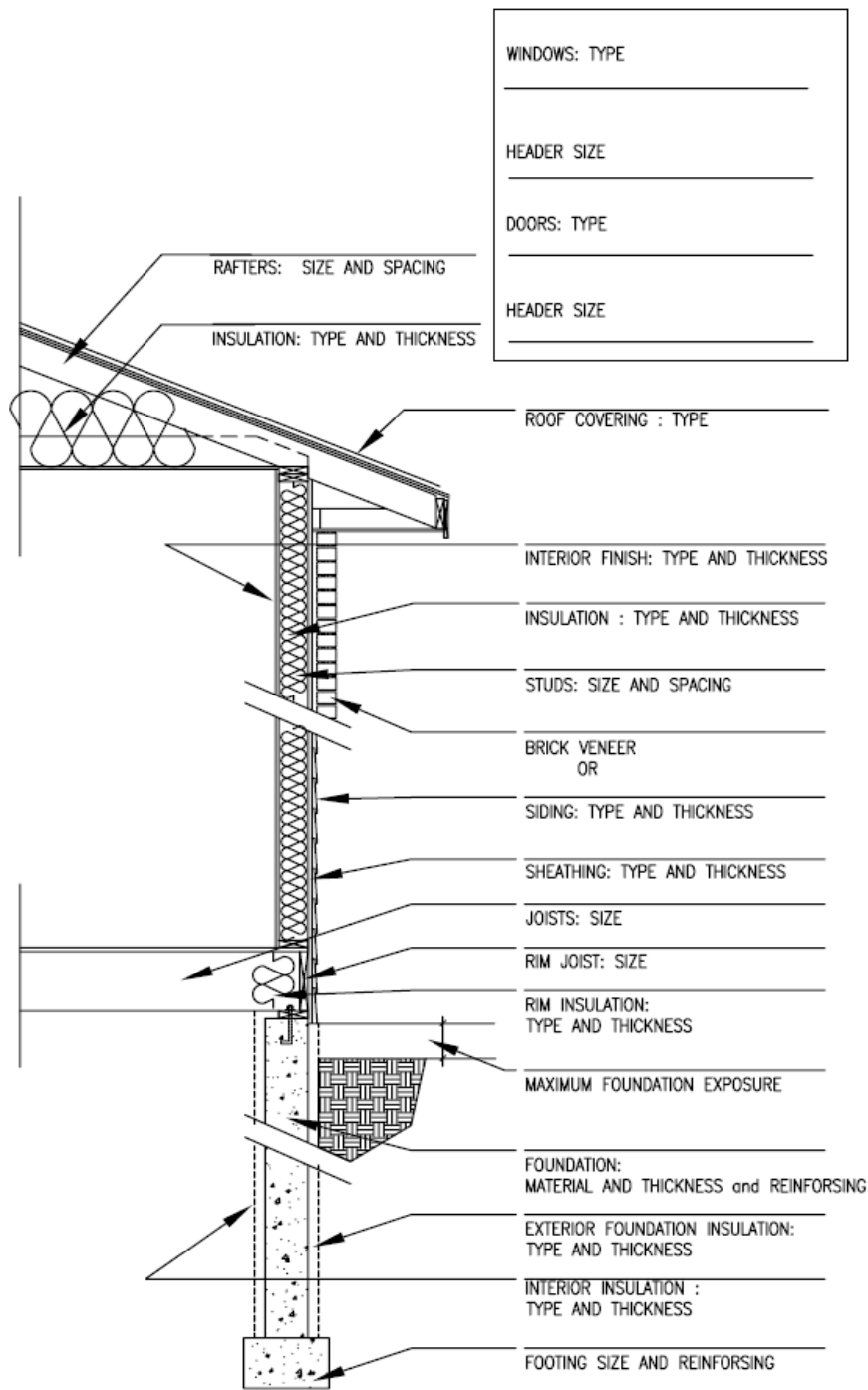
PLAN SET

- Footing and Foundation Plan
 - Size of footing with reinforcing
 - Type of foundation wall, material and thickness
 - Wall dimensions to openings
 - Deck footing sizes and details
- Floor Plan
 - Floor framing to include size and material
 - Attachment to existing structure
- Wall Section (see reverse)
 - Typical exterior wall section showing:
 - Material and spacing
 - Interior finish
 - Insulation type and thickness
 - Exterior sub sheathing
 - Building wrap
 - Exterior finish material
 - Attachment to existing structure
- Roof Plan
 - Type and slope
 - Framing type and size
 - Attachment to existing roof (overbuild, etc.)
 - Truss information
 - Header sizes over new and existing openings to support roof loads

REQUIRED INSPECTIONS:

1. Pre-construction
2. Footings before concrete
3. Floor framing before sheathing if both sides need to be sheathed immediately
4. Framing inspection
 - a. Electrical rough-in
 - b. Mechanical rough-in
 - c. Plumbing rough-in
- 5 Final (move-in ready)

NOTE: *Any changes in plans must be reviewed and approved by the Construction Services Administrator prior to commencing with those changes.*



TYPICAL CONSTRUCTION DETAIL FOR ADDITIONS
 FILL IN ALL APPLICABLE INFORMATION