

Policy on Social Media

Clive Public Library sponsored social networking sites are to provide the community with an open forum to inquire, discuss, and respond to library business, services, and events. The Clive Public Library reserves the right to review comments before they are posted on the Clive Public Library social networking sites, and to modify inappropriate content. One warning should be given. If the patron posts inappropriate content a second time, they should be removed or blocked. The Clive Public Library also reserves the right to edit or modify any submissions in response to requests for feedback or other commentary. Notwithstanding the foregoing, the Clive Public Library is not obligated to take any such action, and will not be responsible or liable for content posted by any subscriber patron in any forum, message board, or other area within the Clive Public Library social networking sites.

The library logo and authorized departmental extension will be used on all social media accounts to confirm authenticity of site.

The library will comply with all applicable federal, state and local laws, regulations, and policies. This includes adherence to established laws and policies regarding copyright, records retention, Freedom of Information Act (FOIA), First Amendment free speech rights, privacy laws, and information security policies established by the City of Clive.

The following comments will be removed by the Clive Public Library's editors before being published:

- Potentially libelous comments
- Obscene or racist comments
- Personal attacks, insults, or threatening language
- Plagiarized material which violated any copyright, trademark or other intellectual property right of a third party
- Private, personal information published without consent
- Comments totally unrelated to the topic of the forum
- Commercial promotions or spam
- Hyperlinks to material that is not directly related to the discussion

Forums and messaging may not be used for commercial purposes.

If you do not agree to the terms of use included in this policy, do not use the Clive Public Library social networking sites. By posting a comment, you agree to indemnify the Clive Public Library and its officers and employees from and against any liabilities, judgments, damages, and costs (including attorney's fees) incurred by any of them, which arise out of or are related to the content that you post.

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