

LIBRARY PROGRAMS POLICY

As part of its service roles, the Clive Public Library offers programs for citizens of all ages. The purpose of library programs at the Clive Public Library is to promote and help develop literacy skills in youth and a love of lifelong learning.

Programs may be developed and presented by library staff, independent contractors, or may be co-sponsored by the library and other community organizations, either in City facilities or through outreach.

Story time programs will be presented on a regular schedule throughout the year. Programs for children and teens will also be offered- especially after school, during school holidays, and summer vacations.

Each year, the Library Director will establish a budget for hiring performers and purchasing materials for children's and adult programming. It is the intent of the library to make programs available without fees to the public. Fees may be charged for some special or costly programs.

Presenters may not directly solicit business before, during or following a program, although cards and brochures may be left on the display table for attendees to pick up. Authors/illustrators may sell copies of their books.

Library staff will present programs that help fulfill the library's mission statement and long-range goals.

Preference will be given to residents of the City of Clive and residents of rural Polk County, which contracts for library service from the City of Clive. When registering for library programs residents of other metro or Iowa communities may also attend library programs if space and program requirements permit.

Photos/videos of these programs can be taken during the programs to be used for future department promotional materials.

Persons attending library sponsored or co-sponsored programs are expected to adhere to the library's policies including the Conduct in the Library Policy.

Reviewed & Approved 12/2016

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