

Gifts and Donations

Gifts and donations may be made to the Library in several ways. Memorial and Celebratory books, donations to the Library's Gift Fund, or the Library also accepts donations of used books and magazines.

The Friends of the Clive Public Library supports the Library by seeking additional sources of funding to support and enhance the programs and services at the Library, which are not included in the budget.

The Gifts Policy includes details on what types of donations the Library can accept.

Memorial and Celebratory Books - Consider honoring someone special. Congratulate a graduate, honor an anniversary or birthday, thank a co-worker, or present a memorial.

The Library accepts monetary donations for the purchase of Library materials to honor the memory of individuals or celebrate a special occasion. Bookplates are placed in the materials acknowledging the honoree and the donor. Notification is sent to the memorial family or the honoree, with the opportunity to reserve the material for first viewing when the item has been received and processed. Please [click here](#) to access the form. The completed form can be returned to the Library by mail, FAX or email. For questions, call the Library office at 515-453-2221 ext. 233.

Gift Fund - Donations to the Library's Gift Fund may be made at any time and in any amount. The Gift Fund is used for library materials and programming. Expenditures are approved by the Library Board of Trustees. Donations may be made in person at the Library or mailed to the Office Assistant, Clive Public Library, 1900 NW 114th St., Clive, IA 50325.

Used Books And Magazines - The Library accepts donations of used books and non-print materials. Items that meet the Library's selection policy and are in good condition are added to the collection. Other items are sold at the Friends of the Clive Public Library annual book sale or donated to another non-profit.

You may bring your donations to the Library any time the Library is open. Bring your items to the public service desk. If you would like a receipt, please ask staff. The Library staff is not qualified to determine the value of your donation, but they can confirm the number and type of items you donated. It will be up to you to assign a value for tax purposes.