

**DRAFT**

**MINUTES  
CLIVE PARKS AND RECREATION BOARD  
Monday, March 3, 2008  
COUNCIL CHAMBERS  
1900 NW 114<sup>th</sup> STREET**

**Chairman Lancaster called the meeting to order at 5:30 p.m.**

**Present** – Barnes, Klein, Lancaster, Lorenzen, Otte

**Absent** – Crawford

*Lorenzen moved to approve the agenda, seconded by Klein. All signified aye, motion approved.*

*Otte moved to approve the consent items, seconded by Lorenzen. All signified aye, motion approved.*

**There were no citizen presentations.**

*Easler arrived at 5:34.*

**Karp Plaza Park Conceptual Plan-**

Laura Peters, Genus Landscape Architects, presented three concepts for the Karp Park Project. These plans were developed from the Board's concept choice at the January meeting.

Topography was a major consideration in designing the conceptual plans. A preliminary opinion of probable costs was also shared. The Board discussed options concerning the types of buffers that could be provided to benefit the neighbors, safe locations for play areas, and the desire for minimal removal of trees. Attending residents were invited to speak.

Bill McFeders, 1604 Northwest 109<sup>th</sup>, inquired about the Rain Garden design and diversion of the runoff.

Bob Day, 10919 Hickory Dr., made comments of appreciation for the work done on the three designs.

Kelly Canfield, Director of Parks and Recreation, shared email comments from three residents that had responded regarding the plans.

*Lorenzen made a motion to approve the West Scheme, with Mr. Mankle's written recommendations considered. Klein requested to amend the motion to include fencing along the basketball court area. Easler seconded the motion as amended. All signified aye, motion approved.*

**Clive After Five Request-**

Mike Postma, 1927 NW 90<sup>th</sup> St., Management Vice President, Clive Jaycees, requested the use of Linnan Park for the group's Friday events. Changes requested for the event include reducing the number of dates to 12 and extending the event ending time for one half hour.

Staff shared concerns from the Police Department regarding procedures followed at the event exit. Park Staff asked that all picnic tables be returned to the shelter after the event and that

nails and staples not be used to hang banners for the event. Staff also inquired about truck parking and portable restroom locations.

*Klein moved to accept the event application, as submitted, with revisions for a change in exit procedures and that all picnic tables be returned to the shelter with no nails or staples being fastened to buildings. The motion was seconded by Barnes. All signified aye, motion approved.*

#### **Clive Running Festival-**

Curt Hoegh, 13990 Lake Shore Dr., Clive Running Festival Coordinator, requested consideration for their running event, June 14, based at the Campbell Recreation Area. Staff commented on the list of items requested, noting that the shelter would be used in lieu of the concession for the race headquarters.

*Easler made a motion to approve the event request with staff's suggestions and a \$3.00 admission charge for participants to the Clive Aquatic Center. The motion was seconded by Otte. All signified aye, motion approved.*

#### **Standing Committee Assignments-**

Staff suggested the following assignments for standing committees:

Public Relations and Capital Planning – Kevin Otte and Scott Crawford

Aquatics and Recreation Programs – Jennifer Easler and Shari Barnes

Parks and Facilities – Dave Lorenzen and Eric Klein

Tree Committee – Marvin Lancaster and at-large citizens, Jane Clark and Craig Stark

*Easler moved to approve standing committee assignments, seconded by Otte. All signified aye, motion approved.*

#### **Director's Report-**

**Central Iowa Parks Meeting-** Kelly Canfield, Director of Parks and Recreation, and Scott Crawford, Park Board Member, attended a recent meeting in Ankeny. Representatives from the Des Moines area were present and discussed working together to inform others of large projects taking place in the metro area and of funding sources. The group will meet again in September or October and address issues that are brought forward then. The trails are a main topic of focus.

**Comprehensive Park Plans-** Kelly Canfield, Director of Parks and Recreation, attended a staff workshop in February where the 86<sup>th</sup> Street Project was discussed.

**Public Art Advisory Board-** A committee has been formed to assess placing public art pieces along 86<sup>th</sup> Street and in park areas. Kelly Canfield, Director of Parks and Recreation, is a staff representative for the committee.

**Trail Snow Removal-** Staff has received a few requests for additional snow removal on trail areas. An expenditure sheet pertaining to the costs required for current trail snow removal was shared.

**Emerald Ash Borer-** An insect affecting ash trees has been reported moving west across the country. This has not reached the central Iowa area and seems to be 60-70 miles east of Davenport at this time, travelling at a rate of 70 miles per year. Staff has been making

preparations by locating and counting ash trees currently in our trail and park areas. More information will be brought to the April or May meeting.

With no further business the meeting was adjourned at 6:45 p.m.