

**DRAFT**

**MINUTES  
CLIVE PARKS AND RECREATION BOARD  
Monday, February 4, 2008  
COUNCIL CHAMBERS  
1900 NW 114<sup>th</sup> STREET**

**Chairman Lancaster called the meeting to order at 5:30 p.m.**

**Present** –Crawford, Easler, Klein, Lancaster, Lorenzen, Otte,

Staff asked for Board to consider Aquatic Center Donation Requests as an additional agenda item for the meeting.

*Klein made a motion to discuss the donation requests as Agenda Item 6A. The motion was seconded by Lorenzen. All signified aye, motion approved.*

*Easler moved to approve the amended agenda, seconded by Klein. All signified aye, motion approved.*

*Easler moved to approve the consent items, seconded by Otte. All signified aye, motion approved.*

*Barnes arrived at 5:31.*

**There were no citizen presentations.**

**Revisions for the Board By-Laws and Tree Committee-**

Staff reviewed previous suggestions from January's meeting regarding changes to the standing committees including the Ambassador Programs and the addition of a Tree Committee.

*Lorenzen made a motion to approve the by-laws as submitted including the Tree Committee addition. The motion was seconded by Klein. All signified aye, motion approved.*

Board members volunteered for the following committee preferences:

Public Relations- Crawford, Otte, and Klein

Aquatic- Barnes, Otte, Lorenzen

Park- Barnes, Klein, Lorenzen

Tree- Lancaster, Easler

**Polk County Community Betterment Grant-**

As discussed at the January meeting, the grant application for the Karp Plaza Project was prepared by staff. Any of the proposed park improvements qualify as specific items for grant consideration. Staff suggested a \$5,000.00 request to be applied toward the project cost.

*Crawford moved to approve the grant application as prepared. The motion was seconded by Klein. All signified aye, motion approved.*

**Recreation and Aquatic Programs for 2008-**

Packets proposing recreation and aquatic programs for 2008 were distributed to the Board for review. Doug Harris, Recreation Supervisor, gave an update on the Spring/Summer brochure printing and mailing schedule. Recreation programs included in the brochure were highlighted along with descriptions of new programs being offered. Staff explained changes that would affect the Birthday Bash events at the Aquatic Center and proposed that the morning lap swim fee be added to the previously approved fees.

*Crawford made a motion to approve the programming as presented. The motion was seconded by Easler. All signified aye, motion approved.*

*Easler moved to approve proposed fee changes and corrections, seconded by Otte. All signified aye, motion approved.*

Board discussed adding a daily admission discount to the Aquatic Center for military personnel.

*Klein made a motion to provide an Aquatic Center discount, for those showing a Military ID, in appreciation of their service to our country. The motion was seconded by Lancaster. All signified aye, motion approved.*

Added Agenda/ Item 6A:

**Request for Donation of Passes-**

Staff received two applications requesting daily pass donations for the Aquatic Center. Discussion was held regarding application deadlines and amount of passes available.

*Klein moved to donate 25 daily passes to Make-A-Wish Foundation and 25 daily passes to Heartland Presbyterian Church Mission Trip, seconded by Easler. All signified aye, motion approved.*

**Director's Report-**

**-Karp Plaza:** An estimate, submitted by Genus Landscape Architects, was presented to City Council and approval was received to initiate drawings for the project.

**-Comprehensive Park Plans:** Staff shared information regarding the recent Department Director's Retreat and their discussion concerning coordination of planning efforts.

**2008-2009 Operating Budget Proposal:** The budget was approved in 2007 and reviewed last week by City Council. The Park and Recreation Department has the most changes with additional staffing and costs. Later this week the City Council will set a date for a public meeting regarding the budget. Chairman Lancaster shared a letter he had received from the City of Ankeny in regards to the CIA Parks and Recreation Summit. It will be held on February 22, 2008 at the Ankeny Parks and Recreation Conference Room and board members were invited to attend.

With no further business the meeting was adjourned at 6:16 p.m.