

**DRAFT**

**MINUTES  
CLIVE PARKS AND RECREATION BOARD  
Monday, January 14, 2008  
COUNCIL CHAMBERS  
1900 NW 114<sup>th</sup> STREET**

**Kelly Canfield, Director of Parks and Recreation, called the meeting to order at 5:30 p.m.**

**Present** - Barnes, Crawford, Klein, Lancaster, Otte

**Absent** – Easler

**Otte nominated Marvin Lancaster to serve as Board Chairman for 2008, seconded by Klein. All signified aye, nomination approved.**

**Lancaster nominated Kevin Otte for Board Vice Chairman for 2008, seconded by Crawford. All signified aye, nomination approved.**

*Otte moved to approve the agenda, seconded by Klein. All signified aye, motion approved.*

*Otte moved to approve the consent items, seconded by Crawford. All signified aye, motion approved.*

**There were no citizen presentations.**

**Meeting Days and Times-**

Discussion was held in regard to changing the meeting date and/or time.

*Crawford moved to maintain the current meeting schedule of the first Monday of each month at 5:30 p.m., seconded by Klein. All signified aye, motion approved.*

**Park and Recreation Board ByLaws-**

Staff summarized recommendations for updating bylaws and asked for suggestions and changes needed.

*Lorenzen arrived at 5:39.*

Board Members were asked to become involved on various committees monitoring programs, parks, facilities and attending City Council meetings. Staff will bring further details to next month's meeting.

**Karp Plaza Park Project-**

Staff reviewed the Karp Park Project and items pertaining to the senior housing complex, which is currently being constructed adjacent to the park. Developers have agreed to install the recreational trail through the park to 109<sup>th</sup> Street. Erosion issues will be addressed.

Previous neighborhood meetings were held and residents communicated the park improvements that they desired. A conceptual plan was developed and mailed back to the

residents asking for additional comments. Board members suggested reserving a flat area that could be utilized in the future for shuffleboard, horseshoes or other appropriate activities for those using the park. A professional plan will be obtained, including cost estimates, for the Board's consideration at the February meeting.

**Polk County Community Betterment Grant-**

Items that had been suggested, at the December meeting, for grant consideration were identified. Trail emergency call box stations were discussed and costs were reviewed. The use of the grant for additional funds toward the Karp Park Project was suggested. The Board concluded that their preference would be to utilize any secured grant money for Karp Park.

**Comprehensive Park Plan-**

A comprehensive plan will be reviewed in 2008. Staff doesn't foresee the need for any new park areas, however, staff would like to explore whether existing parks are meeting resident's needs. This may be pursued through surveys and public meetings to gain a concurrence of ideas.

**Director's Report-**

**-Welcome:** A welcome was extended to new members Eric Klein and Shari Barnes. Veteran members shared their thoughts on previous projects undertaken during their reigns on the Board.

**-Goals for 2008:** Members were encouraged to email Kelly Canfield, Director of Parks and Recreation, with goals that they'd like to see take place for parks, programs, etc. in the coming year.

With no further business the meeting was adjourned at 6:51 p.m.