

CHAPTER 25

PARKS AND RECREATION BOARD

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25.01 PARKS AND RECREATION BOARD CREATED. A Parks and Recreation Board is hereby created to advise the Council on the needed facilities to provide recreational opportunities and programs for the enjoyment of the residents of the City through planning, acquisition, and development of quality parks and recreation facilities.

25.02 BOARD ORGANIZATION.

1. The Board shall consist of seven (7) resident, voting members appointed by the Mayor, with the approval of the Council. Appointments shall be made for three-year terms, with the expiration of the terms staggered over a three-year period. Two (2) of the Board members' terms shall expire on January 1, 2003, three (3) of the Board members' terms shall expire on January 1, 2004, and two (2) of the Board members' terms shall expire on January 1, 2005. Subsequent appointments shall be made for three-year terms. Members of the Board shall serve without compensation, but may receive reimbursement for their actual expenses. In the event a vacancy arises, a new Board member shall be appointed by the Mayor with the approval of the Council, and the Board member so appointed shall serve out the unexpired term. Said vacancy shall be filled within sixty (60) days after the position becomes vacant.

(Ord. 740 – Jan. 02 Supp.)

2. Any Board member may be reappointed; provided no person may serve for more than three (3) consecutive full terms which may be either preceded or succeeded by a partial term.

3. Any Board member may be removed from the Board by the Mayor, with the concurrence of the Council, for good and sufficient cause which shall be stated in writing and filed with the Clerk and a copy thereof filed with the Chair of the Board or any Board member may be removed from the Board for good and sufficient cause upon the recommendation of the Board, with the concurrence of the Mayor and Council.

25.03 QUALIFICATIONS. Members of the Parks and Recreation Board shall be at least eighteen (18) years of age and reside within the corporate limits of the City. Board members are required to possess a demonstrated interest in parks and recreation.

25.04 POWERS AND DUTIES OF THE BOARD.

1. The Board shall advise the Council on plans for parks and recreation and their facilities and shall update and revise these plans as required. The Board shall have all administrative powers in the adoption of policies, rules and regulations, subject to Council review, pertaining to the use and control of all City parks and recreational buildings and facilities.
2. The Parks and Recreation Director, in consultation with the Board, shall prepare an annual budget request for its operation, based upon the municipal fiscal year, and submit the same to the City Manager for review and incorporation into the City Manager's budget request prior to being submitted to the Council.
3. The Board shall make an annual written report to the Council which shall contain a statement of its activities during the preceding year and recommendations for proposed activities for the coming year.

25.05 APPEAL PROCESS. Any person aggrieved by a decision of the Board may file an appeal with the Council within thirty (30) days of the action appealed from.

25.06 CITY TREE COMMITTEE. A City Tree Committee shall be established as a standing committee of the Parks and Recreation Board. The Committee shall consist of not less than five (5) members who shall be citizens or residents of the City. The members of the Committee shall be appointed annually by the Chairperson of the Parks and Recreation Board, with the approval of the Parks and Recreation Board. The Committee shall study, investigate, counsel and develop plans for the care, preservation, pruning, planting, replanting, removal or disposition of trees and shrubs in parks, along streets and in other public areas in the City of Clive. Such plan will be presented annually to the Parks and Recreation Board for acceptance and approval. Upon acceptance and approval of the plan by the Council, the written plan shall constitute the official comprehensive City Tree Plan. The committee, when requested by the Parks and Recreation Board or the Council, shall consider, investigate, make findings, report and recommend upon any special matter of question coming within the scope of its work.

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